



Employment Application
2719 W. Center Street
Greenwood, AR 72936
996-PETS (7387)

Date of Application _____

Personal Information

Full Legal Name _____

Address _____

Email Address _____

Home Phone _____ Cell Phone _____

How were you referred to Cornerstone Veterinary Clinic? _____

If under age 18, what is your birthdate? _____

Employment at CVC

Are you applying for _____?
 full-time part-time summer only (dates available _____)

What days / hours are you available to work?

Availability:	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
<input type="checkbox"/> Any hours, any day OR write the hours you are available to work each day in the spaces to the right							

Which position(s) are you interested in?

- Front desk / Client Advocate
- Veterinary Nurse / Patient Advocate
- Kennel Attendant / Nurse Assistant
- Groomer

Would you be able to perform the following with or without an accommodation?

- Standing for long hours? yes no
- Bending frequently? yes no
- Lifting 40-50 lbs. frequently? yes no
- Working in the presence of foul odors? yes no

Education

Type of School	Name and Location	Did you graduate?		Degree or Area of Study	Dates Attended
		Yes	No		
High School					
Technical School					
College / University					
Other Education					

U.S. Military Service

Branch	Technical Specialties	Rank	Dates of Service

Legal

Can you, upon employment, provide verification of your legal right to work in the United States?

- yes no

Do you have a valid U.S. Driver's License? yes no

Have you ever been discharged by any company? yes no

If yes, give name of company(ies) and explain the reasons for discharge. _____

Have you ever received a deferred sentence or been convicted of a felony or crime of immoral conduct? yes no

If yes, please explain the nature of the charges. _____

Employment History

List employment, starting with your most recent position. Account for any time during this period that you were unemployed by stating the nature of your activities.

May we contact your present employer? yes no *Past employer?* yes no

Please indicate if you were employed under a different name.

Dates	Name, Address, & Phone Number of Employer	Position Held and Supervisor	List Major Duties	Salary or Wages	Reason for Leaving
From:		Your Job Title		Starting	
To:		Supervisor		Final	
From:		Your Job Title		Starting	
To:		Supervisor		Final	
From:		Your Job Title		Starting	
To:		Supervisor		Final	
From:		Your Job Title		Starting	
To:		Supervisor		Final	
From:		Your Job Title		Starting	
To:		Supervisor		Final	
From:		Your Job Title		Starting	
To:		Supervisor		Final	

Membership in Community or Professional Organizations

You are not required to complete this section.

Name or Description of Organization	Active Dates	Offices Held / Responsibilities

Personal References

List below three individuals, who are not relatives, are over the age of 21, and who have known you for 3 years or more:

Name	Address	Daytime Phone Number	Title / Occupation	Years Known

Please read carefully and sign below.

In submitting this application for employment, I understand that an investigation may be made whereby information is obtained regarding my character, previous employment, general reputation, educational background, credit record and/or criminal history. I authorize anyone possessing this information to furnish it to Cornerstone Veterinary Clinic and/or a third party company upon request. I release anyone so authorized, Cornerstone Veterinary Clinic, and any third party company from all liability and damages whatsoever in furnishing, obtaining or using said information.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate dismissal. I understand, also, that I am required to abide by all rules and regulations of Cornerstone Veterinary Clinic and Coston Veterinary Services.

I understand and agree that, if employed, the employment will be “at will.” That is, either I or Cornerstone Veterinary Clinic may end the employment relationship at any time, for any reason, or for no reason. I understand that receipt of this application by Cornerstone Veterinary Clinic does not imply employment and that this application and/or any other Cornerstone Veterinary Clinic documents are not contracts of employment.

Applicant’s Signature _____ Date Signed _____